

BLEASBY PARISH COUNCIL



Email: bleasbyparishcouncil@outlook.com

Website: <http://www.bleasbyparishcouncil.uk/community>

Statutory Annual Meeting of Bleasby Parish Council

Monday 15 May 2023 at 7.30 pm, in Bleasby Village Hall

Councillors, I hereby give you notice that the Annual Meeting of Bleasby Parish Council will be held in Bleasby Village Hall on Monday, 15 May 2023 at 7.30 pm. All members of the Council are summoned and members of the public and press are welcome to attend.

Please submit apologies to the Clerk.

Denise Bryant
Clerk
5 May 23

AGENDA

1. **Declaration of acceptance of office for Councillors** (Declaration of acceptance of office to be signed)
2. **Election of Chair** (Declaration of Acceptance of Office to be signed)
3. **Election of Vice Chair** (Declaration of Acceptance of Office to be signed)
4. **Chair's Welcome**
5. **Co-option of new members** (Declaration of acceptance of office to be signed)
6. **Apologies**
To receive apologies for absence and approve reasons
7. **Declarations of Interest**
 - a. All officers to receive and complete a "Register of Members' Interests" form
 - b. To receive disclosures of pecuniary and non-pecuniary interests pursuant to section 31 Localism Act 2011 from councillors on matters considered at this meeting
8. **Appointment of Representatives on other bodies/groups**
 - Village Hall Management Committee
 - Grasshoppers
 - Flood Advisory Group
 - Station Adoption Scheme
 - Any other bodies
9. **Minutes**
To approve and sign the minutes of the meeting held on 17 April 2023
10. **Public Participation**
Members of the public to ask questions or make observations to the Council
11. **District/County Council Reports**

12. Standing Orders and Annual Governance

- a. To review and approve Bleasby PC Standing Orders
- b. To review and approve Bleasby PC Equality Policy
- c. To review and approve Bleasby PC Financial Regulations
- d. To review and approve Bleasby PC Councillor Code of Conduct
- e. To review and approve Bleasby PC Risk Assessment

13. Finance and Annual Governance

- a. To approve payments as listed on payment schedule
- b. To receive and note bank reconciliation and bank statement (attached separately)
- c. To receive and approve Receipts & Payments Year End report
- d. To receive and approve Statement of Accounts
- e. Complete Annual Governance Statement 2022/23.
Members to agree each section and the document to be signed after the internal audit has been approved.
- f. Review and approve AGAR Accounting Statement – Section 2
- g. To receive and approve Asset Register, agree date for inspection of assets and agree old laptop re-purposing
- h. To review Insurance cover
- i. Update on progress of Year End Closure process.

14. Planning

None received at the time of preparing the agenda

15. Land and Assets

- a. Jubilee Ponds
- b. Glebe Field – use of Field for best value to Bleasby Community.
- c. Ferry End – benches and tree work
- d. Maintenance programme for coming year

16. Update on matters from previous meetings

- a. Grips on High Cross
- b. Interactive speed sign and Thurgarton Speedwatch Meeting
- c. Notice board at Goverton
- d. Annual Parish Meeting Debrief and Learnings
- e. Coronation Event Debrief

17. Village Projects -

- a. Gypsy Lane

18. Green Spaces Working Group Update

19. Correspondence

20. Village Website – update on replacement administrator(s)

21. Agenda items for next meeting

22. Date of next meeting – 12 June 2023.

Distribution: Parish Councillors, Cllr S Saddington, Cllr R Blaney, Noticeboards, Website