

## BLEASBY PARISH COUNCIL

### Minutes of the Parish Council Meeting Monday 12<sup>th</sup> June 2017 7.30pm Bleasby Village Hall



Members Present	Members Present	Members Absent
Cllr S Andersen		Cllr M Coombs
Cllr P Cast (Chair)		Cllr A Dunning
Cllr C Foster		Cllr A Goodwin
Cllr C Gent		

In Attendance: The clerk

Also present: Cllr Blaney, Cllr Saddington as well as members of the public.

Welcome by Chair

The chair thanked the organisers of Bleasby Open Gardens and Church. He pointed out that VIA EA had carried out some tree work in the village.

BPC17-298 To receive and resolve to approve apologies for absence.

**The Council received and approved apologies for absence from Cllrs Coombs, Dunning and Goodwin.**

BPC17-299 To receive questions and petitions from the public – for information only.

A member of the public pointed out how inconvenient the closure of the railway crossing would be on the coming Sunday as not only would it be Father's Day but also a special service would be held at the church at Thurgarton. A representative of the Village Hall Committee reported problems with blocked drains at the Village Hall toilets.

BPC17-300 Another member of the public suggested that damage to the proposed wheelie bin stickers could be avoided by placing them on the sides of the bin rather than on the front. A request was also made that an overhanging hedge be cut back. To receive disclosures of pecuniary and non-pecuniary interests pursuant to section 31 Localism Act 2011 from councillors on matters considered at this meeting.

**None.**

BPC17-301 To determine which items on the agenda, if any, require the exclusion of public and press under the Public Bodies (Admissions to Meetings) Act 1960 1 (2) and resolve to exclude public and press for these items.

**None.**

BPC17-302 To receive and approve the minutes of the previous Bleasby Parish Council meeting.

**The Council received the Minutes of the meeting 08 May 2017 and approved these as a true record.**

BPC17-303 To receive updates resulting from the previous meeting's minutes not covered elsewhere on the agenda. (for information only).

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This document is available on <http://www.bleasbyparishcouncil.uk>

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**The clerk reported that she had completed the tasks on the action sheet.**

- BPC17-304 To receive questions and petitions from the public – for information only.  
See above.
- BPC17-305 To receive reports from the County and District Councillors.  
Cllr Saddington reminded those present that the medibus pilot was due to end in July and that the bus service to the village was currently under review. She spoke of a possible revival of the former 300 bus route change which would incorporate Southwell and Newark. It was vital that the medibus service continued to be used well to prove viability.  
She had received a lot of correspondence regarding the proposed telephone mast but this was not a County Council matter.  
A member of the Parish Council pointed out that there were potholes on Boat Lane and in Gibsmere which needed urgent attention. Cllr Saddington said she would report these. The state of the road on the Goverton side of the level crossing was also brought to Cllr Saddington's attention.  
Cllr Blaney reported that in the light of a potential judicial review Aquiva would be re-consulting and looking again at alternative sites. However, the current chosen site might still be the most logical one. He reported that Matt Lamb Business Manager – Growth and Regeneration at NSDC had liaised with O2 on this matter.  
He reported that conversions of agricultural buildings to private residences could be possible under prior approval.  
Chair Cast said that the Council would like it noted that they appreciated the involvement and very helpful reporting by Cllr Blaney.
- BPC17-306 To note the following correspondence
- Additional Transparency Code Funding – **Clerk to draft application for further funding.**
  - Response from Network Rail re PC level crossing queries – **noted.**
  - Road closure notice 18 June 2017 – **noted.**
  - Notification of withdrawal of Nottinghamshire Minerals Local Plan and preparation of its replacement – **noted.**
  - GP Services Event 27 June, Holy Trinity Community Centre – **Cllr Andersen to attend and report back.**
  - Public Places Protection Orders Questionnaire. **Noted. Cllr Cast had been informed that Jubilee Ponds did not constitute "public place" under the order and a Protection Order could not therefore be applied.**
- BPC17-307 Land and Assets:  
1. To receive an update on the Jubilee Ponds.  
The Council noted the Jubilee Ponds Management Group minutes of the meeting 11 May 2017. In it were sections highlighted in red by the JPMG for the particular attention of the Parish Council.

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The Group requested that it be put in writing to them that costs for Jubilee Ponds would be met as they arose. The clerk explained that in the current budget there was no allocation specifically for Jubilee Ponds. Cllr Andersen explained that the Parish Council would not set a pre-determined budget for the Jubilee Ponds but instead fund individual items from the relevant budget code. The Group would be asked to produce an annual estimate of expenditure before the Council sets its annual budget. Expenditure and payment for Jubilee Ponds has to be approved by Council. A member of the JPMG had requested evidence "that Management of the Jubilee Ponds is not done by a 'committee'." The Clerk pointed out that Parish Council on numerous occasions had asserted that it did not have any committees. Therefore the group managing the Jubilee Ponds was not a committee of the Parish Council. Cllr Andersen concluded that, therefore, the appropriate terminology was determined and that no further time need be spent by the Parish Council on this matter.

The JPMG requested to "purchase good sized tree or trees for the next planting season." Cllr Andersen suggested that the Council sign the Tree Charter and plant a Legacy Tree.

The JPMG mentioned a fishermen's complaint and the passages marked in red requested action from the Parish Council. The Parish Council had not received any official complaints about Jubilee Ponds from the public or the anglers.

Cllr Gent spoke about a questionnaire that had been circulated around the village by members of JPMG. This questionnaire had not been approved by the Parish Council nor discussed with Parish Council representatives on the Group.

2. Lengthsman's scheme of works for June

**Clean bus shelter, treat benches, routine verge and splay cutting**

3. Council contractor's scheme of works for June.

**Mow Glebe Field, treat benches, grass cutting**

4. To approve purchase of 6'x12' (1.8x3.6m) Palram Amber Skylight Shed at a cost of £599 inclusive of VAT and delivery Or Walton's 10x12' Silver Metal Apex Easy Build Garden Shed at £500.

**The Council approved the purchase of a Walton's 10x12' Metal Apex Easy Build Garden Shed in green at £579.**

5. Arrangements for legal transfer of Ferry End to the ownership of BPC

**Cllr Cast would make the necessary appointments with the solicitors.**

6. To review observations made at the Glebe Field site meeting concerning the possible positioning of the Aircrew Memorial.

**Proposed by Cllr Cast seconded by Cllr Foster the Council resolved to move an existing bench which backs on to the churchyard to a new position and put the Aircrew Memorial bench in its place.**

BPC17-308

To comment on planning applications:

- 17/00715/FUL | Demolition of existing rear extensions, new single storey side and rear extensions, alterations to outbuilding, internal alterations, replace roof coverings | Fishermans Main Street Bleasby NG14 7GH

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**The Council resolved to neither support nor oppose the development but to offer a number of observations as to the suitability of the proposal.**

To receive the following planning decisions:

- 17/00527/FUL | Householder application for a proposed car port with store and log store to the side of existing detached dwelling house | Hazel View Fiskerton Road Bleasby Nottinghamshire NG14 7FY – **Application permitted**
- 17/00245/LDC | Lawful Development Certificate for the Proposed Siting of Three Caravans for Residential Use within the Area of Planning Permission Reference 15/01174/FULM | Caravan Site Boat Lane Bleasby Nottinghamshire – **Certificate issued.**

**The Council noted the above decisions.**

BPC17-309 To receive the Internal Auditor's report and decide on any action that may need to be taken.

**The Council received the Internal Auditor's report and determined there was no particular action to be taken.**

BPC17-310 To receive the Annual Return Financial Statement and sign the appropriate sections.

**The Council received and approved the Annual Return Financial Statement. The appropriate sections were signed.**

BPC17-311 To consider and approve the Annual Governance Statement of the Annual Return 2016/17 and sign the appropriate sections.

**The Council considered and approved the Annual Governance Statement of the Annual Return 2016/17. The appropriate sections were signed.**

BPC17-312 To consider and approve the Accounting Statements for 2016/17 and sign the appropriate sections.

**The Council considered and approved the Accounting Statements of the Annual Return 2016/17. The appropriate sections were signed.**

BPC17-313 To consider suitable activities for the Summer Picnic, confirm the date and arrange for any risk assessments to be drafted in time for the event.

Not considered.

BPC17-314 To consider an application for an after-prom party on the Glebe Field.

**The Council approved the application subject to conditions: An adult guarantor, £250 refundable deposit, £50 hire charge, continuous parental supervision, no amplified music.**

BPC17-315 To receive a report on the progress of the Parish Plan and approve

a) The Parish Plan Questionnaire

**The Parish Plan Questionnaire would be delivered to households by the end of the month.**

b) £250 excl. VAT for additional meeting attendance by RCAN representative

**The Council approved payment of the additional cost incurred for additional meetings.**

c) Approximately £25 for collection bags

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**The Council approved the expenditure of approximately £25 for collection bags.**

BPC17-316

Finance:.

a) To receive the Payments and Receipts report for May

**Received and noted.**

b) To receive the bank reconciliation for May

**Received and noted.**

c) To receive the payments/receipts over budget report.

**Received and noted.**

d) To consider approval of any additional payments received on the day

**The Council approved the additional items for payment: £100 Internal Auditor fee, £579 for green metal shed.**

e) To approve the payment schedule for June and sign it.

**Proposed by Cllr Cast seconded by Cllr Andersen the council approved the amended payment Schedule for June. The schedule was duly signed by two councillors.**

f) To sign any cheques approved for payment.

There were none.

g) To review and approve the regular payments schedule.

**The Council approved the regular payments schedule as presented.**

BPC17-317

To consider any advanced arrangements necessary for the Christmas event

**Proposed by Cllr Andersen seconded by Cllr Foster the Council resolved to invite the Salvation Army to support the event again.**

**Proposed by Cllr Foster Seconded by Cllr Andersen the Council agreed 09 December 2017 as the date for the Council's Christmas event.**

BPC17-318

To note the draft minutes of the Annual Parish Meeting.

Not available

BPC17-319

To receive Items for Notification to be included on next month's agenda. (for information only).

House numbering, House insurance

BPC17-320

To confirm date of next meeting scheduled meeting for Monday 10 July 2017 at 19.30.

**Confirmed**

**Signed as a true record on behalf of Bleasby Parish Council.**

Name \_\_\_\_\_

Date \_\_\_\_\_.

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Bleasby Parish Council

FINANCIAL STATEMENT AND BILLS FOR PAYMENT IN

June

CASH POSITION BEFORE ANY PAYMENTS ARE MADE						£
Unity Trust Bank Current						11,000.40
unity Trust Bank INVEST						19,108.26
<b>Total</b>						<b>30,108.66</b>
BILLS FOR PAYMENT						
Method	Ref	Supplier	Description	Excl. Vat	VAT	Total
BACS	095	EON	Telephone Box two years	47.85	7.98	55.83
BACS	096	D&M Monumental Masons	Bleasby Aircrews Memorial	4,500.00	900.00	5400.00
BACS	097	Toot Hill Reprographics	Bleasby News Printing	249.35	-	249.35
BACS	098	B Boyer	Salary	-	-	0.00
BACS	099	B Boyer	Reimbursement of expenditure	6.15	0.83	6.98
BACS	100	Shedstore	Shed	499.00	100.00	599.00
DD	101	SmartPensions	Employee Pension May	3.02	-	3.02
DD	103	SmartPensions	Employee Pension June	3.02	-	3.02
BACS	102	HMRC	PAYE/NICs	178.40	-	178.40
BACS	104	RCAN	Additional consultancy	250.00	50.00	300.00
BACS	105	R C Services	Lengthsman and Fence April + May	625.00	125.00	750.00
Bacs	106	Snowdin Accountancy Services Limited	Internal Audit 2016-17	100.00	-	100.00
				-	-	0.00
				-	-	0.00
				-	-	0.00
				-	-	0.00
<b>Total</b>				<b>6,461.79</b>	<b>1,183.81</b>	<b>7,645.60</b>

Notes:



Late payments

This may be replaced with a payment to Walton's for a Metal Shed not exceeding the stated amount

Authorised Signatory 1

Authorised Signatory 2

Date

12-6-17

12/2017-18