

BLEASBY PARISH COUNCIL**MINUTES OF THE EXTRAORDINARY PARISH COUNCIL MEETING HELD ON TUESDAY 19th
MARCH 2019 7.30pm IN ST MARY'S CHURCH**

MEMBERS PRESENT	MEMBERS PRESENT	MEMBERS ABSENT
Cllr. P. Cast, Chair	Cllr. C. Foster	Cllr. M. Coombs
Cllr. S. Andersen	Cllr. C. Gent	Cllr. A. Dunning

Also present, two members of the public.

Cllr P Cast welcomed members of the public and explained the purpose of this extraordinary meeting and the reason for its church venue. He thanked councillors for their attendance.

BPC 19-751 Apologies

Apologies were received and **accepted** from Cllr M Coombs and Cllr A Dunning.

BPC 19-752 Questions and petitions from the public

The following queries were raised arising from the F4RN questionnaires distributed in the village:-

- Were any of the ten businesses responding to the questionnaire paying business rates?
- Should the installation prove viable, will any works to take place be submitted to the Parish and/or District Councils or NCC Highways for approval?
- What safeguards would be put in place to ensure works were carried out to a proper standard?
- Would a ten year contract period be unreasonable in terms of the rate of IT development?
- Would road closures be officially obtained?
- Who would monitor and supervise any associated works and ensure compliance with proper reinstatement of roads and footways?

BPC 19-753 Declarations of Interest

There were none.

BPC 19-754 Agenda items deemed Private and Confidential

There were none.

BPC 19-755 Finance matters arising from the meeting held on 11th March 2019

Following on from discussion of item BPC19-744 (Finance) the Council was able to clarify the financial queries raised previously.

It was **proposed and approved** that a contract of £4,200 maximum should be accepted according to the tender submitted by Ulyett and that a detailed maximum of £4,860 to

include works done by separate contractors for the Jubilee Ponds maintenance and hedge cutting of the Glebe Field be provided in addition to those provided by Ulyett.

BPC 19-756 Appointment of Clerk to the Parish Council

After consideration of the verbal report of the interview given by two members of the interviewing panel, the reading of the two references submitted, as well as the level of remuneration and conditions, it was **determined and approved unanimously that Karen Green should be offered the position of Parish Clerk at a salary level of LC1, point 17, and that she would start on Monday, March 25th 2019 and that there be a six month probationary period.**

BPC 19-757 Annual Parish Meeting

The following arrangements for the preparation of accounts for the Annual Parish Meeting were **approved** as follows:-

- A set of unaudited accounts up to 31st March, 2019, be presented at the Annual Parish Meeting to be held on May 7th, 2019 and, if possible, provided in advance of that meeting by means of the Parish website, bearing in mind that the new Clerk will not be taking up appointment until March 25th and training will be necessary for her to initiate and progress the financial management of the Council through the Scribe financial software.

BPC 19-758 Determination of future course of action in respect of the three items as follows to be considered and determined before the next Parish Council meeting on Monday, 8th April

• **Induction of Parish Clerk**

It was **determined and approved** that the Clerk should receive induction from Councillors Gent and Cast and that she should undertake and implement the adoption of Scribe financial software.

• **Contract for Parish Maintenance Works**

It was **determined and approved** that Ulyett Landscapes Ltd should begin its contract on April 1st, 2019, after detailed discussions and agreed monitoring procedure.

Annual Parish Meeting Papers

- It was **determined and approved** that the APM papers should be printed by Unwin Print and delivered with the April edition of Bleasby News

BPC 19-761 Date of Next Meeting - 8th April 2019

The meeting ended at 8.25pm

SIGNATURE.....

DATE.....