

BLEASBY PARISH COUNCIL

Minutes of the Parish Council Meeting Monday 09 October 2017 7.30pm Bleasby Village Hall



Members Present	Members Present	Members Absent
Cllr S Andersen	Cllr C Foster	Cllr A Goodwin
Cllr P Cast (Chair)	Cllr C Gent	
Cllr M Coombs*		Cllr M Coombs*
Cllr A Dunning		

In Attendance: The clerk

Also present: Cllr Blaney, Cllr Saddington as well as several members of the public.

***This meeting's business could not be completed on 09 October 2017. The Council resolved to adjourn the meeting in pursuance of Standing Orders 10a xvi to 17 October 2017 19.15. Cllr Coombs gave his apologies for the adjourned part of the meeting.**

Welcome by Chair

Cllr Cast welcomed those present to the meeting.

- BPC 17-369 To receive and resolve to approve apologies for absence.
Cllr Goodwin had sent his apologies.
- BPC 17-370 To receive a report from the County and District Councillors
Cllr Blaney reported about ongoing problems on the railway line. There would be 3 weeks of daytime crossing closures at Fiskerton. He reported that barriers had been left in the "up" position with trains going through, work agreed a year ago was only just being carried out by Network Rail. The public had lost confidence in the safety of the new barrier system. Cllr Saddington arrived later and was heard after item BPC 17-374. She reported that progress was being made about extending the double white lines at the level crossing. A VIA EM officer would be inspecting the site. Cllr Cast confirmed that he would be meeting with the officer the following week.
- BPC 17-371 To receive questions and petitions from the public – for information only.
A member of the public queried why the council was going to spend £380 on printing 25 copies of the parish plan. Cllr Cast explained that since obtaining the quote the steering group has been working on a different solution to the printing problem. A member of the public queried who the craft materials were for and why people could not bring decorations they had made at home. Cllr Dunning explained that they were materials to use on the day so children could be actively involved by making things. The materials were for

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making musical instruments for children to use rather than decorations for the outdoor tree.

A member of the public stated that she was not receiving any messages through Hugo Fox and wondered if there was a problem.

A member of the public explained the most recent developments on the Aircrews Memorial. He informed the Council that the foundations for the memorial would need to be put in place in November before the worst of the winter weather set in. The cost for the foundations were going to be higher than anticipated because the memorial was now to be placed in the Glebe Field and paving was required.

Cllr Andersen asked if the Council would need to make up the shortfall. He was reassured the Council would not need to make up the shortfall.

A member of the public commented on the state of the verges outside opposite the pub.

- BPC 17-372 To receive disclosures of pecuniary and non-pecuniary interests.
Cllr Coombs declared and interest with regards to item BPC 17-378.
- BPC 17-373 To determine which items on the agenda, if any, require the exclusion of public and press under the Public Bodies (Admissions to Meetings) Act 1960 1 (2) and resolve to exclude public and press for these items.
None.
- BPC 17-374 To receive and approve the minutes of the previous Bleasby Parish Council meeting.
Proposed by Cllr Coombs seconded by Cllr Gent the Council unanimously approved the minutes of the meeting 11 September 2017 and resolved for these to be signed as a true record.
- BPC 17-375 To receive updates resulting from the previous meeting's minutes and action sheet not covered elsewhere on the agenda. (for information only)
- BPC 17-376 To receive correspondence/communication sent and received by the Parish Council
- Nottinghamshire County Council – School Admissions
 - Nottingham Hospice – Volunteer
 - Tree Charter Documentation and newsletters
 - Highways update Cllr Saddington.
- The Council noted the above correspondence.**
- BPC 17-377 Land and Assets:
1. To receive an update on the Jubilee Ponds
The Jubilee Ponds Management Group had requested to know the council's expenditure on the contractor's work on the Jubilee Ponds before they could provide a breakdown of anticipated expenditure on the ponds for the coming financial year. The Clerk would provide the relevant figures.
 2. Lengthsman's scheme of works for October and November

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The clerk would ask the lengthsman to clear the ditch opposite the pub and paint the benches throughout the village. He would also be required to repair the grass verges and reseed them.

3. Council contractor's scheme of works for October and November.

The Glebe Field hedge still required cutting. The Clerk would liaise with the contractor.

4. To agree meeting date with JPMG.

None of the available dates in October were convenient to both parties. The Clerk would make arrangements for a meeting with the JPMG at a mutually convenient time.

5. Progress report Gypsy Lane verges/barriers

The Clerk reported she had not yet received any feedback from VIA EM. Cllr Cast suggested that he could ask the VIA EM officer to look at the issue when he met up with him regarding the double white lines.

The clerk would contact the pub landlords in order to arrange an informal meeting.

BPC 17-378

Planning:

Cllr Coombs had declared an interest regarding planning application 17/01529/FUL and left the room whilst this item was being decided.

To comment on the following planning applications:

- 17/01529/FUL | Householder application for the removal of existing porch and creating a new extension to include a porch | Mount Pleasant Barn Bleasby Road Goverton Bleasby NG14 7FN

Proposed by Cllr Andersen seconded by Cllr Foster the Council resolved to support the application.

To note the following planning decisions:

- 17/01545/TPO | Undertake works to 1 No. Horse Chestnut protected by TPO N184 identified as T2. Fell dead tree as it is a danger to public adjacent the highway. | Oakdene Gypsy Lane Bleasby NG14 7GG-
Permitted

BPC 17-379

To consider a reply to the DCLG Consultation on Planning.

The clerk would complete the survey.

BPC 17-380

To consider a reply to the Local Council Finance Settlement Consultation and the Council Tax Referendum Principles contained therein.

The clerk would reply to the consultation.

BPC 17-381

To review the ICO registration and the Council's publication scheme.

The Council reviewed the ICO registration and publication scheme and resolved to keep them as they are. All costs would be based on first rather than second class postage.

BPC 17-382

To consider payment of fuel expenses by a member of the JPMG for £51.21 not supported by receipts.

Proposed by Cllr Andersen seconded by Cllr Dunning the council resolved to pay the fuel expenses on this occasion. The Council

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Belina Boyer, Clerk to Bleasby Parish Council, 3 Jackson Court, Farndon, Nottinghamshire, NG24 3TS, E: bleasbyparishcouncil@outlook.com T: 07926 124442

resolved that any future claims should be accompanied by relevant invoices and/or receipts.

Relevant VAT receipts would allow the Council to reclaim that cost.

Cllr Andersen proposed to consider item BPC 17-387g at this stage so the Council could take the YE projection into account before deciding any further expenditure. The Council agreed this change in the order of the agenda.

Due to the progression of time the Council resolved to discuss item BPC 17-386 after BPC 17-387g.

After the discussion of item BPC 17-386 the council resolved to adjourn the meeting until 17 October 2017 at 19.15 in the village hall.

Items considered at the adjourned meeting are marked with *

BPC 17-383*

To receive an overview of Parish Plan results and consider approving

- a) To have 25 copies (164 pages) printed and bound at a cost of approximately £380.

Different ways of disseminating the Parish Plan questionnaire results for further analysis by steering group members had been found.

- b) Several sub-group meetings at the village hall at standard village hall hire costs.

Proposed by Cllr Gent seconded by Cllr Andersen the Council resolved to approve the expenditure for village hall hire in November of £ 32. (Two meetings of two hours each).

Proposed by Cllr Gent seconded by Cllr Cast the Council approved the building of a working party to analyse the parish Plan Data with regards to speeding and road safety in the village. All councillors would be potential members.

BPC 17-384*

To approve purchase of an "invoice stamp" similar to the one recommended by NALC at £25.75 +VAT, delivery and ink pad.

Proposed by Cllr Andersen seconded by Cllr Foster, the Council approved the purchase of an "invoice stamp" at approximately £25.75 +VAT and delivery.

BPC 17-385*

To approve purchase of Christmas craft materials – to be tabled, and receive an update on the planning so far.

The Council approved the purchase of craft materials to be used during the Christmas Lights Switch-On event within the events budget set at a previous meeting.

BPC 17-386*

To receive a progress report on the Air Crews Memorial.

The council had received an update on the Air Crews memorial before the adjournment. The Council considered the implications of the information received.

The materials used for the memorial foundation should be in keeping with the Glebe Field and be as natural as possible. The Council agreed that the foundation should not create any additional cost to the Council.

Proposed by Cllr Cast seconded by Cllr Andersen the Council resolved to accept a donation to cover the cost of professional

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foundation work not covered by voluntary contributions of labour and equipment.

BPC 17-387*

Finance:

a) To receive the Payments and Receipts report for September
The Council received and noted the payments and receipts report for September.

b) To receive the bank reconciliation for September
The Council received and approved the bank reconciliation for September.

c) To receive the payments/receipts over budget report
The Council received the receipts/payments over budget report.

d) To approve the payment schedule for October and sign it
The Council approved the payments schedule for October.

e) To consider approval of any additional payments received on the day.
The Council approved the payment of £120 or hedge cutting during the previous financial year. An invoice had not previously been received.

f) To sign any cheques approved for payment
The Council signed the relevant cheques.

g) To receive the projection to Year End finance report and consider virements as appropriate.

The Council received and noted the projection to year end finance report which highlighted areas where the council was likely to spend over the agreed budgeted amount. The Council expressed its confidence that none of the additional expenditure had been excessive and all reflected the village's perception of expenditure priorities.

Cllr Andersen proposed to the Council not to consider virements but to be aware that certain account codes would be overspent by year end which was approved by the Council.

h) To re-appoint Mr R Snowdin as Internal Auditor.
The Clerk reported that since the agenda had been published Mr Snowdin had announced his retirement. The clerk would obtain quotations from suitably qualified and independent internal auditors.

BPC 17-388*

To receive the findings of the complaints committee and decide which action can be taken.

The Council received the findings of the complaints committee. The Clerk would write to the complainant and offer a meeting with the committee.

The Clerk would look into the costings for advisory signage for Jubilee Ponds.

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BPC 17-389*

To agree where exactly to request an interactive speed sign (Street name and number of lamp post required)

The Council resolved to request an interactive speed sign to be placed on lamp post no 3 on Bleasby Road outside "Rookwood" at Goverton.

BPC 17-390*

To confirm the date for the next Parish Council Meeting as 13 November 2017 and agree any additional working party meetings as necessary.

The Council confirmed the date of the next meeting as 13 November at 19.30.

Signed as a true record on behalf of Bleasby Parish Council.

Name _____ **Date** _____.

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Bleasby Parish Council
FINANCIAL STATEMENT AND BILLS FOR PAYMENT IN
 BPC17-387(a)

CASH POSITION BEFORE ANY PAYMENTS ARE MADE				£
Unity Trust Bank Current				5,848.77
unity Trust Bank JMWEST				15,540.62
Total				21,389.39
BILLS FOR PAYMENT				
Method	Ref	Supplier	Description	Total
DD		Smart Pensions	Pension September	3.02
DD		Smart Pensions	Pension October	3.02
BACS		HMRC	PAYE/NICS second Quarter	179.20
Bacs		B Boyer	Salary October	252.35
BACS		B Boyer	Re-imbursments	13.12
BACS		ICO	Annual Fec	35.00
BACS		Unity Trust	Service Charge	18.00
Cheque	300027	Mr J France	Fuel JPMG	51.21
BACS		NALC	Data Protection Training	30.00
Bacs		Toot Hill Reprographics	Bleasby News	204.75
Bacs/cheque		First Aid.co.uk	Defibrillator pads	57.90
DD		Eon	giebe electricity August	7.12
DD		Eon	giebe electricity September	7.36
Bacs/cheque		Walton's Garden Buildings	Metal Shed	479.96
BACS		Grant Thornton	External Audit	100.00
Total				1,442.01
				129.88
				1,571.89

Notes: Late payments

Authorised Signatory 1 Authorised Signatory 2

[Signature]

Date

17-10-17