

BLEASBY PARISH COUNCIL
Minutes of the Parish Council Meeting
Monday 12 March 2018
7.30pm Bleasby Village Hall



Members Present	Members Present	Members Absent
Cllr P Cast (Chair)	Cllr C Gent	Cllr S Andersen
Cllr M Coombs	Cllr C Foster	
Cllr A Dunning		

Welcome by Chair

Cllr Cast welcomed those present and thanked a member of the public for setting up tables and chairs ready for the meeting.

- BPC 18-489 To receive and resolve to approve apologies for absence.
Cllr Andersen had sent his apologies due to family commitments.
- BPC 18-490 To receive questions and petitions from the public – for information only.
 It was confirmed that the new LED street lights dip at 10pm and get brighter again in the morning if still dark.
 An individual had been targeting cars parked for local school pickups and stealing valuables from them.
 A member of the public commented how parked BT engineering vehicles had left Gypsy Lane a muddy mess and the verges all churned up. The clerk asked the member of the public whether she could supply suitable photographs.
- BPC 18-491 To receive a report from the County and District Councillors.
 Cllr Saddington gave apologies for Cllr Blaney. She reported that she was hoping to take up her duties as Chairman of the County Council in early May. This would mean that her schedule would be even more busy than usual and she might not always be able to attend all Parish council meetings.
 She reported on a highways problem that required an emergency road closure and a diversion of the bus in Fiskerton. She also said that the bus service 300 issue was in hand and assured people that it had not been forgotten.
- BPC 18-492 To receive disclosures of pecuniary and non-pecuniary interests.
There were none.
- BPC 18-493 To determine which items on the agenda, if any, require the exclusion of public and press under the Public Bodies (Admissions to Meetings) Act 1960 1 (2) and to resolve to exclude public and press for these items.
There were none.
- BPC 18-494 To receive and approve the minutes of the previous Bleasby Parish Council meeting.
Proposed by Cllr Cast seconded by Cllr Gent the Council approved the minutes of the meeting on 12 February 2018 as a true record.
- BPC 18-495 To receive updates resulting from the previous meeting's minutes and action sheet not covered elsewhere on the agenda. (for information only)
 The Council received updates on the actions taken resulting from the minutes.
- BPC 18-496 To note the following correspondence:
- Resignation letter J France

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The Council wanted to thank Mr France for his many years of active involvement with the Jubilee Ponds Management Committee and the Working Parties.

- Newark and Sherwood Clinical Commissioning Group – two events
- Flood Forum February Bulletin
- Eon Price increase
- NALC GDPR Tool Kit
- Title Hazelford Ferry – update
- Nottinghamshire County Council- WW1 Centenary Roll of Honour Memorial Project

A member of the public reported that this information had already been supplied on a previous occasion.

- P Cast to Trent Valley Drainage Board

The Council noted the above correspondence.

The Clerk reported that she had since received notification that the application for transparency funding had been successful.

BPC 18-497

Land and Assets:

- To receive an update on the Jubilee Ponds

The Council asked the Clerk to remove the Jubilee Ponds Working Parties from the events calendar until further notice. Cllr Cast reported he had walked around Jubilee Ponds on numerous occasions since the last meeting and checked for potential H+S issues. He had removed some fallen branches. Cllr Dunning reported that she had been in contact with Mr Wood and that he would continue to liaise with the Council by reporting any problems either to her or Cllr Cast.

- Lengthsman's scheme of works for March

The Council noted a message from Mr Covill stating that the amount budgeted for lengthsman duties in 2018-19 would only cover grass cutting but none of the other lengthsman duties. The Clerk would ask him again to clear the grips as a priority task.

- Council contractor's scheme of works for March

The Council had no tasks to be carried out in March.

- To receive an update on the Aircrew Memorial

Mr Ogilvie updated the Council on the progress so far. The clerk said that ideally any work already completed should be paid for this month before the financial year end.

- To receive an update on the flood store and assets list

Cllr Cast reported that he had counted the flood store items but the rest of the assets register would still need to be updated.

- To receive an update to damage done to verges and discuss potential solutions

The Council asked the Clerk to invite a representative of VIA to the June meeting to discuss what could be done about the verges.

Cllr Coombs leaves at 21.05.

BPC 18-498

Planning:

To note and where applicable comment on the following planning applications:

- 18/00252/FUL | PROPOSED MENAGE IN EXISTING PADDOCK | The Meadows Station Road Bleasby NG14 7GD

Proposed by Cllr Gent seconded by Cllr Dunning the Council resolved to take a neutral stance but express concern about flooding risk, potential contamination and query the culverting already carried out.

To note the following planning decisions:

- 17/02346/TEL24 | Installation of 1 x 12m slimline lattice tower with 6 antennas, 2 x 0.3m dishes and 4 equipment cabinets within a compound | Brickyard Farm

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Goverton Bleasby Nottinghamshire NG14 7FP - **Prior Approval Required
Approved**

17/02101/FUL | Erection of single detached dwelling | Land At Elmores Meadow Bleasby Nottinghamshire – **Application permitted**

- BPC 18-499 To receive the minutes of the Bleasby Events Group, note their content and approve the events applications for May and July.
Proposed by Cllr Cast seconded by Cllr Foster the Council approved the events applications for the May and July events.
- BPC 18-500 To approve a Jubilee Ponds Risk Assessments
1. Generic
2. Working Parties
Deferred to a later meeting.
- BPC 18-501 To note the Clerk's examination success and approve progression to SCP 23 in line with the Clerk's contract.
The Council noted the examination success and approved the contractual progression to SCP 23.
- BPC 18-502 Finance:
a) To receive the Payments and Receipts report for February
b) To receive the bank reconciliation for February
The Council received the items listed a and b.
c) To receive the payments/receipts over budget report
The payments and receipts over budget report had not been available.
d) To consider approval of any additional payments received.
There were none.
e) To approve the payment schedule for March and sign it
The schedule was approved and signed as presented.
f) To sign any cheques approved for payment.
One cheque, approved at a previous meeting, was signed.
g) To sign internet banking forms
Those councillors present signed the internet banking forms.
- BPC 18-503 To agree earmarked reserves for the coming financial year
**Proposed by Cllr Cast seconded by Cllr Gent the Council resolved to agree the following earmarked reserves:
To carry forward any transparency funding received and unspent in 2017-18 to the following financial year.
Playgroup: £45
Elections: £860
Parish Plan Capital Expenditure: £3000
2018-19 Budget: 2,277
Aircrews memorial outstanding invoices: 10,374**
- BPC 18-504 To consider the purchase of Lamppost poppies and other means of commemorating the end of the First World War.
Proposed by Cllr Cast Seconded by Cllr Foster the Council resolved to purchase one poppy for each soldier to be commemorated at £3.00 each. Exact numbers to be confirmed.

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- BPC 18-505 To approve a draft document retention policy.
Proposed by Cllr Cast seconded by Cllr gent the Council approved the document retention policy as presented.
- BPC 18-506 To approve Village Hall hire for GDPR preparation of archived files. (2-3 hours).
The Clerk would be able to gain access to the village hall to prepare for GDPR.
- BPC 18-507 To note the clerk's workload and additional hours worked since commencing her contract and consider appropriate action.
The Council noted the Clerk's workload. It was noted that the community website could be maintained by volunteers.
- BPC 18-508 To confirm the date for the next Parish Council Meeting as 9th April 2018.
The Council confirmed the date for the next scheduled meeting as 9th April. The Council noted that an additional meeting might need to be held 26 March to deal with a planning issue.

Signed as a true record on behalf of Bleasby Parish Council.

Name _____ Date _____.

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Bleasby Parish Council

FINANCIAL STATEMENT AND BILLS FOR PAYMENT IN

March

BPC 18-501e)

CASH POSITION BEFORE ANY PAYMENTS ARE MADE						£
Unity Trust Bank Current			28/02/2018			6,796.88
unity Trust Bank INVEST			28/02/2018			15,546.34
Total						22,343.22
BILLS FOR PAYMENT						
Method	Ref	Supplier	Description	Excl. Vat	VAT	Total
BACS		B Boyer	Salary March 2018			
BACS		B Boyer	re-imbursments January+February	40.57	7.33	47.90
DD		Eon	Glebe electricity	7.36	0.37	7.73
DD		Unity Trust Bank	Bank Charges	18.00	-	18.00
DD	DD	Smart Pensions	March pension contribution	3.21	-	3.21
Bacs		D&M Monumental Masons	Bleasby Aircrews Memorial^	4,500.00	900.00	5,400.00
Bacs		BMK	Foundation Bleasby Memorial^	4,145.00	829.00	4,974.00
		Transfer between accounts	Transfer between accounts	4,000.00	-	4,000.00
Bacs		HMRC	PAYE/Nics	186.80		186.80
Total				9,168.39	1,736.70	10,905.09

Notes:

Late payments

* already paid

^ awaiting invoice - to be paid before YE

Authorised Signatory 1

Authorised Signatory 2

Date

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