

## BLEASBY PARISH COUNCIL

### Minutes of the Parish Council Meeting Monday 12 February 2018 7.30pm Bleasby Village Hall



Members Present	Members Present	Members Absent
Cllr S Andersen	Cllr A Dunning	Cllr C Foster
Cllr P Cast (Chair)	Cllr C Gent	
Cllr M Coombs		

Welcome by Chair

Cllr Cast welcomed those present and thanked them for attending. He particularly welcomed those who were attending from other parishes and Chris Ward from Nottinghamshire County Council.

BPC 18-466 To receive and resolve to approve apologies for absence.  
**Cllr Foster had sent his apologies due to illness. The Council approved the apologies.**

BPC 18-467 To welcome Chris Ward, Manager, Transport & Travel Services, at Nottinghamshire County Council for a discussion on the 300 bus service. Mr Ward reported on the bus service that was currently being offered in Bleasby and surrounding villages. He asked for comments on the service. The following problems were highlighted:

- Too short or too long a time to stay in Southwell
- Too short or too long a time to stay in Newark
- Service not necessarily tying in with medical appointments
- Double decker not the most suitable vehicle for the route
- Request for a round Newark route taking in the shopping facilities at the edge of town.
- Service not well used on certain weekdays.

It was pointed out that travel to and from Newark could be augmented by using the train service which was also available.

Mr Ward said it was difficult to coordinate bus times with the surgery in Southwell. He promised to look into extended times in Newark and Southwell, consider a separate timetable for Mondays and the use of a smaller bus. He asked those present what their thoughts were on a "dial up" bus service.

BPC 18-468 To receive questions and petitions from the public – for information only. A member of the public commented that the new LED street lights were not as bright as the old lights. He suggested that more lampposts would be needed to supply sufficient light.

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A member of the public commented on the pot holes in Fiskerton. Cllr Saddington said she had put that stretch of road on her priority list for repairs.

- BPC 18-469 To receive a report from the County and District Councillors.  
Cllr Saddington confirmed that she had authorised the donation of £150 towards a blue grit bin. She would also support the official unveiling of the aircrews memorial by contributing to refreshments.  
Cllr Blaney reported that the train service from Newark to Nottingham had a 30% increase in usage year on year from every station but Bleasby where the increase was only 15%. The service needed to be used or trains may not stop at Bleasby in future.  
There had been a serious burglary in Bleasby and another at Hoveringham.
- BPC 18-470 To receive disclosures of pecuniary and non-pecuniary interests.  
**There were none.**
- BPC 18-471 To determine which items on the agenda, if any, require the exclusion of public and press under the Public Bodies (Admissions to Meetings) Act 1960 1 (2) and to resolve to exclude public and press for these items.  
**There were none.**
- BPC 18-472 To receive and approve the minutes of the previous Bleasby Parish Council meetings.  
**Proposed by Cllr Cast seconded by Cllr Andersen the Council approved the minutes of the meeting on 08 January 2018 as a true record.**  
**Proposed by Cllr Cast seconded by Cllr Dunning the Council approved the minutes of the meeting on 01 February 2018 as a true record.**
- BPC 18-473 To receive updates resulting from the previous meeting's minutes and action sheet not covered elsewhere on the agenda. (for information only)  
The Council received updates on the actions taken resulting from the minutes.
- BPC 18-474 To note the following correspondence:
- Resignation letter E France
- The Council wanted to thank Mrs France for her 20 years of active involvement with the Jubilee Ponds Management Committee.**  
Cllr Cast reported that two further members of the committee had resigned and asked the Clerk to write to all three.
- Extreme Wheels
  - Adult abuse leaflet
  - Lamppost Poppies
  - NALC – Council News – Staff complaints
  - EON – renewed contract
  - Canal and Rivers Trust
  - Newark and Sherwood District Council – Member Training

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**The Council noted the above items of correspondence.**

BPC 18-475 Land and Assets:

- To receive an update on the Jubilee Ponds

Cllr Cast informed members about a fungi research event at the Ponds planned for May – it was agreed that this was an appropriate activity to take place. He also spoke again on the three resignations from the group and the impact this was likely to have on the group as a whole.

Cllr Dunning reported that she had been keeping in touch with Paul Wood. They both had noted a welcome decline of dog mess.

The Council noted that a JPMG committee meeting was scheduled for 21 February. Given the recent resignations the Council considered what action could be taken.

**Proposed by Cllr Cast and seconded by Cllr Andersen the Council agreed to request to delay the meeting scheduled for 21 February to allow for a meeting at the Village Hall which all parties who expressed an interest in Jubilee Ponds matters in the Parish Plan questionnaire would be able to attend.**

- Lengthsman's scheme of works for February

**Same as January.**

- Council contractor's scheme of works for February.

**None.**

- To receive an update on the Aircrew Memorial

The Council received an update on the Aircrew Memorial. The Council noted the changes required in the timeline to facilitate the second funding application. **It was agreed that Cllr Cast would verify the completion of the memorial together with Mr Ogilvie before installation in the Glebe Field so the necessary invoice payments could be made. This verification process would be supported by photographs. The foundation work should be invoiced for the work completed thus far with the remaining groundworks to be completed and invoiced in the coming financial year.**

- To receive an update on the flood store.

The flood store had now been erected. Cllr Cast thanked Cllrs Coombs and Foster for their involvement in erecting it and with particular thanks to Mr Ogilvie, who helped as a volunteer.

- To receive an update to damage done to verges and discuss potential solutions.

Deferred to next meeting.

BPC 18-476 Planning:

To note and where applicable comment on the following planning applications:

- 18/00209/FUL | Householder application for first floor extension to existing dwelling | Holly Lodge Gypsy Lane Bleasby Nottinghamshire NG14 7GG

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**The Council resolved to support the application with no comments.**

- 18/00065/FUL | Householder application for proposed rear single storey extension, proposed front first floor extension, render finish to existing house, proposed porches | The Meadows Station Road Bleasby Nottinghamshire NG14 7GD

**The Council resolved not to support the proposal as the increased footprint would increase the flooding risk to this and surrounding properties in an area known to be prone to flooding. The Council understood that previous applications on land belonging to the property had been rejected in the past for flood risk reasons.**

To note the following planning decisions:

**There were none.**

BPC 18-477 To receive the minutes of the Bleasby Events Group, note their content and approve the changes to the groups' terms of reference and other working papers proposed therein.

**Proposed by Cllr Cast seconded by Cllr Andersen, the Council approved the proposed changes to the Events Group Terms of Reference.**

**Proposed by Cllr Cast seconded by Cllr Coombs the Council approved the amended Events Approval Form.**

BPC 18-478 To review the following policies:

- Financial Risk Assessment
- Equality and Diversity Procedure
- Grievance Procedure
- Disciplinary Procedure

**The Council reviewed the above policies and approved them without changes.**

BPC 18-479 To adopt two new policies:

- a) Keyholding Policy
- b) Reserves Policy

**The Council approved the Keyholding Policy.**

**Proposed by Cllr Andersen seconded by Cllr Dunning the Council approved the reserves policy with an amendment in paragraph three to read ... "equivalent to approximately between six to twelve months precept...".**

BPC 18-480 To set a date for the Annual Parish Meeting and agree a format.

**The Council agreed to set the date for the Bleasby Annual Parish Meeting as 10 May 2018 at 19.30 in the Village Hall.**

BPC 18-481 To decide the parameters for the Jubilee Ponds tender applications.

**The Council resolved to form a working party to consider the terms of the tender and report back at the next meeting. The members would be Cllrs Andersen, Cast and Dunning.**

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- BPC 18-482 To review the Christmas 2017 arrangements and any future plans.  
The Council decided that this should now be considered by the Events Group.
- BPC 18-483 To review the 2018-19 budget considerations and precept demand following new evidence.  
**The Council considered the new evidence received and resolved that the precept demand should remain the same as agreed at the previous meeting. Any shortfall within the budget would be financed from reserves.**
- BPC 18-484 To consider a grant aid application by Ollerton Citizens Advice Bureau.  
**The Council agreed that it would not give grant aid to Ollerton CAB.**
- BPC 18-485 To consider whether to renew the Parish Online mapping service at a cost of £36 per annum.  
**Proposed by Cllr Gent seconded by Cllr Andersen the Council resolved to maintain the Parish Online mapping service.**
- BPC 18-486 Finance:
- a) To receive the Payments and Receipts report for January
  - b) To receive the bank reconciliation for January
  - c) To receive the payments/receipts over budget report
  - d) To consider approval of any additional payments received
  - e) To approve the payment schedule for February and sign it
  - f) To sign any cheques approved for payment
  - g) To sign internet banking forms
- Proposed by Cllr Andersen seconded by Cllr Cast the Council approved the above financial statements and payments as laid out in the schedule.**  
The internet banking forms could not be signed at the meeting
- BPC 18-487 To note the clerk's workload and additional hours worked since commencing her contract and consider appropriate action.  
**Deferred to a future meeting**
- BPC 18-488 To confirm the date for the next Parish Council Meeting as 12<sup>th</sup> March 2018.  
**The date of the next meeting was confirmed as 12<sup>th</sup> March 2018 at 19.30 in the Village Hall.**

**Signed as a true record on behalf of Bleasby Parish Council.**

Name \_\_\_\_\_ Date \_\_\_\_\_.

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Bleasby Parish Council

FINANCIAL STATEMENT AND BILLS FOR PAYMENT IN

February

BPC 18-486 e)

CASH POSITION BEFORE ANY PAYMENTS ARE MADE						£
Unity Trust Bank Current Account					31/01/2018	7,185.47
Unity Trust Bank Instant Access					31/01/2018	15,546.34
<b>Total</b>						<b>22,731.81</b>
BILLS FOR PAYMENT						
Method	Ref	Supplier	Description	Excl. Vat	VAT	Total
BACS		B Boyer	Salary February 2018			
BACS	POL-2018-37ug008	Parish Online	Mapping software	30.00	6.00	36.00
DD	H155B0B9EE	E.on	Glebe Electricity	10.40	0.52	10.92
BACS	S/116/2018	Notts Alc	Annual Subscription	151.54	-	151.54
BACS	5532	Toot Hill Reprographics	Bleasby News Printing	161.85	-	161.85
DD	DD	Smart Pensions	January pension contribution	3.28	-	3.28
						-
<b>Total</b>				<b>617.07</b>	<b>6.52</b>	<b>623.59</b>

Notes:

Late payments

Authorised Signatory 1

Authorised Signatory 2

Date

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