# **BLEASBY PARISH COUNCIL**

Email: bleasbyparishcouncil@outlook.com Website: http://www.bleasbyparishcouncil.uk/community



## Minutes of Meeting of Bleasby Parish Council held

on Monday 14 February 2022 at 7.30 pm in Bleasby Village Hall

 Present:
 Cllrs: S Andersen (Chairman), M Coombs, J Dunseath, A McCormick, R Wallin, N Winn

 Apologies:
 Cllr Roscoe

**Also in attendance**: A Pallett (Clerk), County Cllr S Saddington, District Cllr R Blaney and 2 members of the public

- 2022-0024 Welcome Chairman opened the meeting.
- 2022-0025 Apologies Apologies were received from Cllr Roscoe
- 2022-0026 Declarations of Interest Cllr Dunseath declared an interest in planning Item 22/00002 Cllr Coombs declared an interest in planning item 22/00002, planning item 22/00112/S73 and the payments to be approved.

#### 2022-0027 Public Participation

A member of the public spoke about an issue with the railway barriers. Another member of the public brought up the fact that the culverts on Main Street had still not been cleared. Cllr Saddington asked the member of the public to contact her direct and she would take this up. He also requested that the Parish Council consider taking on the maintenance of the churchyard. It was agreed this would be an agenda item for the March 2022 Parish Council meeting.

2022-0028 To receive reports from Nottinghamshire County Councillor and Newark and Sherwood District Councillor

This item was brought forward on the agenda by the Chairman. County Cllr Saddington informed the PC that there is to be a Nottinghamshire Day which will be held at Newark Castle on 25 August 2022. Nottinghamshire is expected to be included in the Tour of Britain due to be held on 7 September 2022. The exact route is still to be announced. Cllr Saddington confirmed she had received a request from Bleasby PC for funding towards the Queens Jubilee Event. The Parish Council invited Cllr Saddington to attend the event. Cllrs informed Cllr Saddington of the problems with the footpath/bridge behind the Church. Cllr Coombs will supply photographs to the Clerk who will report to NCC and copy Cllr Saddington into the email.

District Cllr Blaney informed the Parish Council that it is important that it is pointed out that the railways and the service provided are not the responsibility of the District or County Council. There was discussion around tree protection orders and trees in conservation areas.

#### 2022-0029 Minutes

Cllr Andersen informed the PC that he had met with the PC solicitor re drafting a letter to the property owner on Borrowbread Lane and had been advised to consult the deeds in respect of access, prior to a letter being sent. **Cllr Andersen agreed to locate the deeds prior to the next meeting.** 

Council resolved to approve and sign the minutes of the meeting held on 17 January 2022 as a true and accurate record.

Proposed Cllr Andersen Seconded Cllr McCormick All in favour

- 2022-0030 Land and Assets
  - a. Glebe Field
  - Jubilee Ponds
     Cllr Dunseath informed the PC that the Grasshopper group had been working on the meadow hedge around the Jubilee Ponds.

#### 2022-0031 Tree Working Group

Cllr Coombs provided verbal information in respect of costs for a 3m Norway Spruce tree, an oak tree and 7 hornbeams. Cllr Coombs to obtain a written quote for all of these to be emailed to Clerk and included for consideration on the agenda for the March PC meeting.

Cllr Andersen confirmed that Via had inspected re the avenue of trees when they came to look at Gypsy Lane and Orchard Close early last year. This is to be checked prior to order being placed.

#### 2022-0032 Village Projects - To discuss and decide on next steps Cllr Andersen confirmed quotes for bench and planters for Orchard Close and fence for

Gypsy Lane and fitting for all of these need to be presented to Notts CC prior to 31 March 2022 in order to qualify for the LIS funding.

- a. Orchard Close Clir Andersen to contact VIA in respect of the outstanding quote for fitting of the planters to be presented to March PC meeting
- b. Gypsy Lane Clir Andersen to contact VIA in respect of the outstanding quote for the post and rail and fitting of same, on Gypsy Lane to be presented to March PC meeting. (70 m Oak posts and galvanised steel) Clir Coombs will also supply a further quote in respect of this.

#### 2022-0033 Green Spaces Working Group Update Cllr Dunseath confirmed the new lawnmower had arrived. The greenspaces management proposal will be emailed out to everyone by Cllr Dunseath. A general risk assessment has been put together. Ferry end has been tidied.

- 2022-0034 Glebe Field Play Area Working Group Update Cllr Andersen reported that a meeting had been held a few weeks ago and details had been sent to the District Council. No further update at this point.
- 2022-0035 Events Group Update There is to be an event in the village hall on 23 February 2022 in order for villagers to attend to discuss ideas for the Queens Jubilee celebrations in the village. Several ideas were discussed.
- 2022-0036 Rail Service update Questionnaire had been sent out to villagers by member of public.
- 2022-0037 To discuss Railway Station Adoption Group

Clerk advised PC that the PC bank account cannot be used by a community group. If the railway station adoption group is a formalised working group of the Parish Council, with Terms of Reference, reporting to the PC and making recommendations to the PC, then any funding would be via the PC and there would have to be a legal power to spend any PC funds. The Clerk advised that the group should set up their own constitution and open their own bank account. Current railway station group leader to be invited to attend March PC meeting.

#### 2022-0038 Financial Matters

- a. Council resolved to approve payments on Payment Schedule 9 with the proviso that payments for the planters and bench not to be made until after delivery.
   Proposed Cllr Andersen
   All in favour. Cllr Coombs did not take part in the vote on this item.
- b. Council resolved to receive and note January 2022 bank reconciliation and bank statement. These were signed by Cllr Andersen
   Proposed Cllr Andersen
   Clerk advised that the bank statements which are currently published on the website would be removed as they could be downloaded and used fraudulently.
- c. Clerk advised the PC that she felt the PC may have misjudged the number of hours required by the Clerk. She has been having to work extra hours and that currently the work required could not be fitted into 6 hours per week. Working 6 hours per week, the agenda, attendance at meeting, producing minutes, financial records and legalities are covered. She advised that she would be prioritising the workload and while working 6 hours per week this will mean that some of the extra items would not be done. Clerk advised that when the Council consider a project they may want to consider how many extra hours of work this might mean for the Clerk. Council resolved to approve payment of 22 extra hours worked by the Clerk during December and January for payment at end of February.

Proposed Cllr Andersen All in favour Seconded Cllr McCormick

2022-0039 To appoint internal auditor for 2022 Council resolved to appoint Dixon Accountancy to carry out the PC Internal Audit for 2021-22 at a cost of £98 Proposed Cllr Andersen Seconded Cllr Mc Cormick All in favour

- 2022-0040 To consider purchase of lamppost poppies for 2022 Council resolved to purchase 12 lamppost poppies at a cost of £3 per poppy from RBL once they are back in stock (est. April 2022). Proposed Cllr Andersen Seconded Cllr McCormick All in favour
- 2022-0041 Council resolved to pay for Councillor training provided by Notts ALC. Planning training for Cllrs Andersen, Roscoe, McCormick and Winn at a cost of £16.80 per councillor. Finance and/or budget training for Cllr McCormick. £30 per course per councillor. Proposed Cllr Andersen Seconded Cllr Coombs
- 2022-0042 To consider the setting up of a PC working group to organise purchase and installation of Christmas lights etc

Council agreed to form a Christmas Working Group. Possible members to be Cllr Coombs Dunseath and Roscoe. Confirmation and membership of group and Terms of Reference to be agreed at next PC meeting.

2022-0043 To sign Clerks contract as agreed at PC meetings held in December 2021 and January 2022.

This item was deferred to the next meeting.

#### 2022-0044 Planning

a. New Applications considered by the Parish Council

22/00112/S73

Bramley Hedge, Boat Lane, Bleasby. Variation of condition 2 attached to planning permission 21/02104/FUL to amend the approved plans. The PC had NO OBJECTION to this application

Proposed Cllr Andersen

Seconded Cllr Wallin

All in favour

22/00002/HOUSE

The Hollies, Main Street, Bleasby Proposed porch infill.

Cllr Coombs and Cllr Dunseath declared an interest in this item.Cllr Dunseath left the room for this discussion

The PC had NO OBJECTION to this application.

Proposed Cllr McCormick Seconded Cllr Andersen

All in favour

22/00149/HOUSE

Orchard Cottage Bleasby Road Goverton Bleasby

Partial conversion of store to home office/guest room including new internal staircase replacement windows and new rooflights. Take down existing external steps and reduce height of boundary wall, repairs and alterations to roof and walls.

The PC OBJECT to this application on the grounds that the removal of the brick steps and the lowering of the wall would not be in keeping with the character of this building and there are concerns in respect of the safety.

<u>22/00045/FUL</u>

Land adjacent Pickrill Barn Gibsmere Bleasby

Retrospective change of use of paddock land to domestic curtilage.

The PC had NO COMMENTS to make on this application.

Proposed Cllr McCormick Seconded Cllr Coombs

All in favour

 b. Council noted applications awaiting decision by Newark & Sherwood District Council/NottsCC / Planning Inspectorate

21/02637/HOUSE

5 Oak Tree Close Bleasby Rear two storey and single storey extension and front boundary wall (re-submission of application no 21/00803/HOUSE)

### 21/02043/FULM

Land off Nottingham Road Southwell Erection of new foodstore (Use Class E) and associated new access, parking, servicing, drainage, landscaping and highway works. Replacement dwelling

 c. Council noted decision made by Newark & Sherwood District Council/Notts CC/Planning Inspectorate <u>21/02564/S73</u> Manor Farm Station Road Bleasby Application for removal or variation of Condition 02 (Approved Plans) attached to planning permission 21/01140/CPRIOR. Granted 1/2/22

2022-0045 Correspondence Email dated 25/1/22 from NCC re Draft Waste Local Plan - noted 4 x emails from members of the public with regard to rail service - noted Email received from member of public asking if PC still want him to advise contractors when grass needs to be cut. - Resident to be notified that PC would like this to continue and first cut to be March/April There was discussion around the emptying of dog waste bins and it was thought they were not being emptied on schedule, the **Clerk was asked to report this to N&SDC.** 

2022-0046 Agenda items for next meeting Maintenance of Churchyard Consider quote for trees (quote to be obtained by Cllr MC) Consider status/relationship between PC and Railway Station Adoption Group Resolve to form a Christmas Working Group and agree Terms of Reference Signing of Clerks Contract of Employment.

#### Date of next meeting 14 March 2022

#### Meeting Closed 9.45 pm

I declare that the above is a true account of the meeting (approved at the PC meeting held 14 March 2022)

Signed Chair Bleasby Parish Council Date

Dates for PC meetings in 2022 - 14/3/22, 11/4/22, 9/5/22, 13/6/22, 11/7/22, 12/9/22, 10/10/22, 14/11/22 & 12/12/22.

Distribution: Parish Councillors, Cllr S Saddington, Cllr R Blaney, Noticeboards, Website